

Message

From: Mikalian, Charles [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1216B33DD74E4765879B195C82564527-CMIKALIA]
Sent: 10/29/2015 3:48:40 PM
To: Dixon, Cynthia [dixon.cynthia@epa.gov]
CC: Chabria, Monesh [chabria.monesh@epa.gov]
Subject: Please create TA

Dates of travel: November 19-20, 2015

Location: Kalamazoo, Michigan

Purpose: attend public meeting for Record of Decision for Operable Unit 1 of the Allied Paper/Portage Creek/Kalamazoo River Superfund Site.

Account billing: please bill this to the same superfund account as the last time I travelled to Kalamazoo

Need: per diem
Hotel

Do not make a hotel reservation. The folks I'm travelling with have already made a reservation for me at the per diem lodging rate.

Thanks, Chuck

Charles Mikalian
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EPA Region 5
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